



Online Safety Action Plan 2018/19

Key Objective: to ensure that all members of the school community are safe when using computers and Ipads in school; to ensure that all staff and pupils have the knowledge to protect themselves when using ICT at school and at home and are aware of the correct procedures to follow in the event of an E-safety incident

Task	Success Criteria	Lead Person	Dates	Cost and source	Monitoring	Evaluation
1). Renew AUP agreements for all staff & pupils 2017/18.	Letters sent out to parents with updated AUP's to be read and signed by them as well as by their child. AUP for EYFS and KS1 then KS2. Returned to school & stored in E-safety file. Staff to sign an AUP for new academic year. All staff and visitors to be made aware of this.	LC/CW	Autumn 1 2018	-	LC/CW and Head teacher.	
2). <u>On-going</u> Self-evaluation of current E-safety procedures and practice.	Use the 360 degrees Toolkit to identify areas of E-safety in which we need to improve. These areas to be addressed accordingly. Online Safety certificate needed for LC or CW - expires in Sept/Oct 2018.	LC/CW	Autumn 2018 onwards - on-going	-	LC/CW and Head teacher	
4). Parents questionnaire.	Send out questionnaires again to find out about the types of internet access	LC/CW	Autumn 2018	-	LC/CW and Head teacher	

	<p>pupils have at home i.e Facebook, virtual worlds, online gaming, mobile phones, Skype, youtube.</p> <p>Also to find out what platforms parents are familiar with e.g. PC, IPad, laptop, mobile, kindles, game consoles etc.</p> <p>Inform parents of updates etc. via the website and Online Safety letter based on platforms used.</p>					
3). Continue to use and develop use of Twitter profiles for all classes and office.	<p>Update the twitter policy. Links to twitter on the school website.</p> <p>Staff IPads to have Twitter app - controlled access; adults or supervised children.</p> <p>Twitter to be used by all staff.</p>	LC/CW	Autumn 2018	-	LC/CW and Head teacher	
4). Plan for whole school involvement in online safety lessons.	<p>Teachers to follow whole school progression plan for online safety ideas/activities.</p> <p>Posters up; whole school assembly; plan a day of activities and events for 'Safer Internet Day'.</p> <p>Teacher swap session to</p>	LC/CW	Ongoing	-	LC/CW and Head teacher	

	touch on expertise and inform other classes.					
5. Do Esafety Leadership certificate & training.	For LC or CW to attend online safety training to update knowledge and skills. To discuss with other schools to see techniques and resources used.	LC or CW		?		