

# Slaithwaite CE J & I School



# Behaviour Policy

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## **Policy for promoting positive behaviour**

### **Introduction:**

This policy is based on the premise that children have a right to learn and teachers have a right to teach in a safe and caring environment.

It recognises that parents, teachers and all staff in school have a key role to play in teaching good behaviour. We want children to flourish academically and socially. The policy endeavours to ensure that good behaviour is recognised and rewarded and is not just taken for granted. It also acknowledges however, that in a school community there will from time to time be problems, and includes a range of strategies to deal with poor behaviour.

### **Code of Conduct:**

We expect a high code of conduct from everyone in school.

Staff are expected to be polite and courteous to each other, to parents and pupils at all times.

Pupils are expected to be polite and courteous to each other, to all staff and to all visitors at all times.

Parents and visitors are expected to be polite and courteous to all staff and all pupils at all times. Any problems encountered on the school premises should be reported to the Headteacher or Deputy Headteacher.

### **Good Behaviour and Rewards:**

All staff have a role to play in teaching and modelling good behaviour and clear behavioural instructions will be given to pupils.

Good behaviour is a cause for celebration and a range of positive rewards are used; please see school leaflet/handbook for parents.

## **School Rules (developed and agreed by our children)**

These are brief and simple and define the behaviour that is necessary in order to ensure the safety and well-being of all.

- Treat each other with respect
- Walk in school
- Share at all times
- Always follow instructions
- Do not hurt other peoples feelings
- Please put litter in the bin
- Most of all BE HAPPY and SMILE

## **Poor Behaviour and Sanctions:**

If rules are broken there will always be a consequence or sanction. A range of sanctions are used, see leaflet.

In addition to these basic rules there are specific procedures to be followed around school or in the classrooms (see classroom rules).

## **Assembly**

Children are expected to enter the hall in a quiet and orderly fashion. If children do not wish to actively participate in prayer they are expected to be silent to allow others to take part in worship.

## **Dining Room:**

Children should wash their hands before lunch and enter the dining room in an orderly fashion. Lunchtime assistants and pupil monitors are on hand to help. Lunchtimes are meant to be sociable occasions, but talking should be at a

reasonable volume. Good table manners and the correct use of cutlery are expected. Before going out to play after lunch, children should visit the toilet if needed and must take their coat when requested to do so.

### **Playtimes:**

Teachers should ensure that all pupils have vacated the cloakroom and/or toilets, with coats if needed, before going to the staffroom. The adults on duty should go outside very promptly to ensure supervision, and to determine whether or not the field can be used. Just before the end of playtime a messenger should be sent to knock on the staffroom door. At this signal staff should go to collect their class from the playground and supervise them in the corridor and cloakroom as they come in. Children will be given a signal to line up in the playground until their teacher indicates that they should go in.

During wet playtimes the children should stay in classrooms with specific quiet activities (e.g. comics, board games, puzzles etc.). Monitors will help, but the adults on duty are responsible for supervision throughout the playtime.

### **Toilets:**

Wherever possible, children should visit the toilet at the beginning or end of a teaching session. Teachers need to monitor if there is more than one pupil requesting to visit the toilet at the same time. Pupils should ensure that the toilets are left in a clean and tidy condition, and should report to an adult immediately if there is a problem.

### **Home Time:**

Teachers should allow time for pupils to collect their coats and bags from the cloakroom and return to class to put up their chairs. Children should leave school in a quiet and orderly fashion, sticking to the footpaths.

## **Communication with Parents:**

A brief summary of this Policy will be included in the school prospectus and on our school website and it will be discussed with parents during induction procedures.

It also has clear links with the Home-School Agreement and forms an essential part of the partnership we hope to promote between home and school to ensure consistency for pupils.

Parents will be informed about good behaviour, but will also be informed and involved at an early stage if there is poor behaviour.

All parents will be given the leaflet promoting our policy when their child enters school and as a reminder over the school year.

## **Special Educational Needs**

We follow procedures in line with the Code of Practice for the Identification of children with Special Educational Needs whether these are physical, emotional, behavioural or learning difficulties.

If there are concerns from either parents or adults in school about a child's behaviour, a meeting will be called and possible strategies discussed. The class teacher may work with the SENCO (Special Educational Needs Co-ordinator), currently Mrs Bradley to devise a support plan, which may include a behavioural element. This would highlight small targets to be achieved by the child and this close monitoring may be sufficient for the problem to be overcome.

Where strategies in school do not appear to be working the school may consult other agencies to request support. These may include the L.A inclusion service, the Educational Psychologist, GPs and/or paediatric staff at Huddersfield Royal Infirmary. Please note that none of this would take place without full consultation with parents.

Where a child has a support plan which states behaviour as the prime concern, specific support will be allocated within school to help the class teacher meet

the needs of the child. Ultimately, however, the rules of the school apply to all pupils, as do the rewards and sanctions.

### **Good Behaviour and Rewards**

Good behaviour is a reason for celebration.

A range of rewards and positive recognition are used, e.g. non-verbal, such as smiles, thumbs up etc.; Stickers, smiley faces, Legendary cards which convert to Team points and in turn lead to Team rewards. We have 4 teams in school which are in place to inspire Team work and foster a collective working together ethos. The Teams are: Dragons, Phoenix, Cyclops and Unicorns.

In addition, Lunchtime Supervisors award stickers for good behaviour.

Individual children will also be praised by their teacher during Well Done Assembly. Praise will be given for good manners, helpfulness, and kindness as well as for hard work and academic achievement.

Parents are personally invited to well-done assemblies at the end of every month.

### **Inappropriate Behaviour and Sanctions**

A range of strategies will be used to express disapproval of inappropriate behaviour, e.g. a 'look', a wag of the finger, shake of the head etc. A reminder about the rule or instruction will be given if needed.

Further sanctions include 'time out', a formal warning, exclusion from class to work with another teacher, being 'on report' for behaviour monitoring, lunchtime exclusion, fixed term exclusion from school and ultimately, permanent exclusion.

## **Stepped Sanctions: Classroom:**

1. Verbal reminder of rule or instruction.
2. Warning recorded on chart or whiteboard in classroom and sent to Head teacher
3. Given yellow card for behaviour monitoring and letter home for information to parents. Child then needs to achieve 1 day of consecutive smiley faces in order to come 'off report'.

(NB. A single sad face would trigger a red card)

4. Sent to Head teacher. Given red card and a letter to parents to request a meeting. 3 days of smiley faces needed. A single sad face triggers exclusion procedures.

(NB for persistent or serious problems any of these stages may be by-passed.

## **Stepped Sanctions: Playtime:**

1. Reminder of rule or instruction.
2. 'Time Out' to stand by wall.
3. Sent indoors to see Head teacher, yellow card given and letter home for information to parents. Child then needs to achieve 3 consecutive smiley faces to come 'off report'

(NB a single sad face would trigger red card).

4. Sent to Head teacher, red card and a letter to parents to request a meeting. 3 days of smiley faces required. A single sad face would trigger exclusion procedures.

For persistent or serious problems, stages may be by-passed.

## **Positive Care & Control Principles**

This is a set of LA guidelines which the school follows. It is based on positive behaviour management. The guidelines may be found in the Headteachers office. Members of staff have been trained in "Team Teach" and are qualified to restrain pupils should the need arise. Records of any incidents of restraint are held in the school Behaviour Monitoring file (in Headteachers office).

**Policy Reviewed:** September 2017

**Review due:** September 2018